

Berkshire County Retirement Board Meeting  
May 25, 2022

**The meeting of the Berkshire County Retirement Board was called to order at 8:30 A.M. in the Berkshire County Retirement Office, located at 29 Dunham Mall, Pittsfield, MA. Present at the meeting were Michael Ovitt, Chairman and Mark Bashara, Elected Member.**

**Participating remotely were; Paul A. Lisi, Jr., Advisory Board Member, Beth Matson Appointed member and Karen Williams, Elected Member.. A roll call vote was taken to open the meeting. The vote was unanimous.**

**PUBLIC COMMENT:**

- 1.) Members of the public had an opportunity to address the Retirement Board as the remote link to the meeting was posted with the agenda. There were no members of the public attending the meeting or connected remotely.

**NEW BUSINESS:**

- 2.) **Executive Session:** under Purpose 7 of the Open Meeting Law: To comply with Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy. RE: ADR Review Timothy Kelly Town of Lee
- 3.) **Executive Session:** under Purpose 7 of the Open Meeting Law: To comply with Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy. RE: ODR application Shanna Curley-Graham Town of Hancock

**The Board entered executive session @ 8:32 am. The Board remained in executive session to consider item #2 and item #3**

**The Board returned to regular session at 8:52am.**

The Board convened in executive session to consider the involuntary ADR application of Timothy Kelly from the Town of Lee. Board voted unanimously to table application until June 29, 2022.

The Board convened executive session for the purpose of approving the Ordinary Disability Application for Shanna Curley-Graham. A vote was taken; the Board accepted the application for ordinary disability benefits and will request a medical panel.

The vote was unanimous.

**NEW BUSINESS:**

- 4.) The Board will review the performance evaluation of Brian Shepard on his 6-month anniversary date. Note that the staff evaluation was performed by Executive Director. Gerry McDonough: staff evaluations are not subject to the exceptions under the Open Meeting law, and there is a strange quirk under these conflicting statutes, the public records law, and the Open Meeting Law. Under the public records law, Employee evaluations are exempt from the public records law. You do not have to release those if requested by a member of the public. Under the Open Meeting law, any discussion of

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evaluation of an employee is not one of the exceptions that allows you to go into Executive Session. We came to the same position about evaluations of staff employees that those should not be in executive session. It is a strange, and it is very unusual because, on the one hand, Public Records Law says, it is confidential. On the other hand, the Open Meeting Law says it has to be done in open sessions.

Paul A. Lisi, Jr.: So, I just want to clarify for the record, the item #4 on the agenda for May 25, 2022, that states the Board will be going into Executive Session and under purpose #7 will not be occurring. We will remain in Public Session to discuss the employee performance evaluation for subordinate an employee of the Retirement System.

Michael Ovitt: Correct and I think we can note the record for it.

Sheila LaBarbera: I took advantage of using the form that was discussed last month so it is typed and you can read it. In reviewing this with Brian, this is a six-month period, is actually from March to May. He certainly has a clear understanding of his job responsibilities. He performs the essential job functions competently. These different details, like key responsibilities, problem solving, accurate detail, those were all, the same as the one that I have used in three months. He makes sound reasonable judgement, he communicates clearly. He takes initiative to streamline processes and improve organizational structures. He has done really well internally, he has been able to streamline some of the data and reports and providing that information in a very clear and concise way. He has demonstrated an ability to take on certain job responsibilities. He has taken the initiative for service buybacks. He has taken the initiative to do that. We have worked on service buybacks, transfers and refunds and you can see by this month's agenda, we have had a significant amount of refunds. Transfers and refund will be done in a collaborative way for a number of months. Number one for learning purposes, but number two, because of the sheer volume that we have. So those will remain as a collaborative effort. He is good with attention to detail and he is very organized. He is a true team player and works well with everyone. He is friendly and collaborative and is always willing to receive and accept feedback. He does very well with the members, requests for information, guidance. Whenever there is a question, certainly seeks guidance in a very appropriate and professional way. He collaborates well with colleagues and treasurers, I have gotten a lot of very positive feedback for positive interactions, and he certainly follows ethical business practices without any issues. We have also completed the ethics training, and conflict of interest training. He certainly understands confidential nature of business that is conducted in the retirement office. He certainly adheres our policies and always performances professionals. Brian has done well, he is doing a good job and he enjoys it is performing very, very well.

Michael Ovitt: That is very good news.

Paul A. Lisi, Jr.: Brian, thank you for the great work and continue to keep up the good work and we look forward to seeing what else you have to offer for the retirement.

Michael Ovitt: Sheila, I am not sure where you are documenting it, but, as part of the process, as far as PERAC classes and educational programs?

Sheila LaBarbera: I have, we have done a number of trainings with PERAC, and we do document those. I have actually a list of the PERAC of webinars that he has done. He has done Chapter 32 in a nutshell, buybacks, options that retirement for beneficiaries, intro to the annual statement.

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Michael Ovitt: If you could just do a timeline for that?

Sheila LaBarbera: We have a form that we fill out, and there is a folder for everyone but yes, I can put it on there.

Mark Bashara: So what you are asking is for a document with what they have received in training so far?

Michael Ovitt: Correct.

Sheila LaBarbera: Just as a note this is six months, so would include the \$500 increase, upon approval of this, I will make the salary change in the payroll.

Mark Bashara: I will make a motion to accept Brian Shepard's, performance evaluation for the reasons of the \$500 previously agreed increase. Paul A. Lisi, Jr.: seconded motion

**A roll call vote was taken to table. The vote was unanimous.**

**5.) LEGAL UPDATE:** Board counsel will update the Board on any outstanding legal issues before the Berkshire County Retirement Board.

**-Policy on Worker's compensation offsets in Agreements to redeem liability by lump sum settlements.**

Tom Gibson: Thank you, Mr. Chairman. We have had some discussions in the past regarding a pending third-party action and this is not unusual to have a third-party action and there is not much guidance in the law as to what the board is entitled to from any third-party recovery. The statute clearly states that the board is entitled to any funds received by the member representing lost wages. Well, in a settlement of a claim, or negligence like this and personal injury in what they call a tort area. There are several other damages that make up the bulk of the claim, pain and suffering, being number one, medical expenses, loss of function, and disfigurement. Losses have been a loss of consortium. Lost wages do not represent a significant component of a judgement or a settlement in most third-party cases. And as a result of that, the boards have sometimes ignored any rights to lien they may have on a case, or they have pursued it and settled the case for X amount of dollars representing lost wages, which usually comes right from the third-party settlement itself and made payable to the board. The problem further complicating this, Mr. Chairman, is that the town, if it is a public safety officer, or even a workers' compensation claim, the insurer has the right to be reimbursed from that third party as well. In many cases, that right to be reimbursed is superior. The boards, have been willing to settle for a small amount of money compared to what the overall recovery has been because we are constrained as to what we can argue for. There was a recent case decided at the division of administrative law appeals involving the Springfield Retirement Board. They had a blanket policy at that particular time that calls for a third of the recovery to go to the retirement board. One of the impacted employees to retire later in time. Because the PTSD from time to develop, contested, the assessment that the board had made. And it went up to DALA and the case was, in fact, the board was upheld in its lien for, I think they are looking for 32% of the gross amount of the of the recovery and relying on that policy and precedent, the DALA magistrate had upheld that split of the third-party action. In that case, there was some interesting language. DALA found the Retirement Board was mandated by the statutory provisions of Section 14, A Chapter 32, and they have a fiduciary duty to treat members fairly on all offset matters. Not only must the board look at what is the best interests of a member but must also protect all of the members by collecting

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a fair and reasonable number of third-party settlements while not impeding third party claims. In other words, if the board's demands are so high, the member may say, well, it is not worth it for me to go out and pursue this case, because I am paying my attorney and paying the town back, and then paying you and I will have nothing left. What is the point of pursuing this? there should be a balance maintained. The reason instructive language in here, that indicates, the board has a right to offset the money, and the member does not have a right to be unjustly enriched by any settlement that may be out of proportion. As I said earlier, it is a balance, and we have never done a policy for any retirement board on this, because every case is sort of fact specific. How much of the damages? What is the potential amount of money that is going to be paid to this number and disability retirement? Some cases, maybe a million, \$2 million. In some cases if it is an older employee, with a lesser salary, maybe less. you have to weigh all of these factors in determining what is a fair amount of money that would satisfy the board's obligations to members of the system and also treat the member fairly. So, for all of those reasons, we've suggested that as a range, we've settled cases anywhere between five and 15% gross has been paid to the retirement board. I think it is fair to give them a range on what we would be looking for. I would stick with that 5- 15%, depending on what the amount is, how much the town is going to be paid back. We will go forward with that. I sent his counsel a copy of that case. Sheila, I think that you include that in the board packages?

Sheila LaBarbera: Yes, I included everything that you had sent me.

Tom Gibson: Ok, so in the meantime, I think what we would like to do, Mr. Chairman, is take a stab. As I said, we have not done this before of having some kind of policy. It is always good to have a policy, and there is a policy that has been established for workers compensation offsets when a workers' compensation settlement is being arrived at. The board has the right to offset money that represents weekly worker's compensation. Allocation for future weekly workers' compensation will be zero; the board would not have a right to offset anything. So we have established a policy, we are at 20% would be the appropriate number. That is what the attorney gets in a lump sum settlement for fee. That is what the board would get, representing weekly Worker's comp and the employee, we would get 60% of the settlement proceeds. That seems to have worked fairly well. The judges at the department, industrial accidents, like to see the consent form signed. You would like to add the allocation spelled out in the settlement itself. So I'm thinking, maybe modeling some kind of a policy on third party recovery's based on what we've already done, for offset for workers' compensation cases. We know what is the employee you are going to net out of that before the board puts its hand out looking for a contribution. So, is it fair to take it from the gross? You know, 10% of the gross may, in fact, turn out to be 2-5% of employees actually netting in his pocket. The question is when you are going to take it. If you are going to take it off the top, if so, and 10% may seem like a lot of money. If the employees could be less, depending on what the employee is going to get, what your child is going to get, of course, the attorney can always negotiate a fee as well.

Mark Bashara: And so, and if I understand, you are recommending that at least we establish a policy or come up with something to reference?

Tom Gibson: I think a policy would be helpful without locking us into X amount of percent on every single case. We still mean we can spell out in the policy what those factors are that we are going to be looking at.

Michael Ovitt: So, does it make sense to come up with a draft for our next meeting?

Tom Gibson: Yes, Gerry is a very good craftsman.

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Michael Ovitt: Ok. All right, so we are looking for a draft proposal. Obviously, there is a lot of moving targets within this, if we can highlight our discretionary factors versus, you know, the 20% on workers' comp, again, it will be official for review?

Tom Gibson: I think it would be helpful, and we can spell out in the policy, the underlying reasons why the policy states, what it does. The fiduciary responsibility of the board members, the rate of the member to make reasonable recovery and what we are going to apply as a policy.

Michael Ovitt: You had mentioned that most boards do not have a policy on this?

Tom Gibson: Yes, we have not drafted a policy because the cases have been rare in the past. Many public offices never realized that they had a right of a third-party action until it became apparent. Some aggressive smart attorneys said, you know, when a firefighter falls through a roof, at a fire, that was caused by faulty wiring by a company, that company is responsible for those damages and we are seeing more and more of these cases. Officers on details being struck by drunk drivers, we are seeing more and more of these third-party actions. I think it's important to have a third-party action policy available for the Board.

Paul A. Lisi, Jr.: I would make a motion to allow Tom Gibson and Gerry McDonough to create a draft policy regarding item five of the agenda for the June 2022 board meeting.

Mark Bashara: I will second Paul's motion.

**A roll call vote was taken to table. The vote was unanimous.**

- 6.) The Board is asked to review and approve a credit card policy for the Berkshire County Retirement Board and Staff. The credit card policy will be reviewed by legal counsel and a recommendation will be provided to the Board in June.
- 7.) The Board is asked to review and approve amending the Travel Regulation to expand the use of the credit card: *Authorization for Berkshire County Retirement Board Issued Credit Cards. The Board is authorized to establish a credit card account for use by Berkshire County Retirement Board staff to facilitate payment of Board related expenses, including, but not limited to, travel and lodging.*

Tom Gibson: some of us might remember way back in 2002, 20 years ago, PERAC had issued a memo with a lot of travel guidelines and told the board to adopt travel regulations that reflected what was in their guidelines. They had not yet, at that time actually promulgated any regulations. So many of the boards simply took what was in PERAC's Memo and turned it into their supplementary regulation, and it has been laying there dormant for over 20 years. After PERAC Had formerly promulgated, its travel regulations boards have been a little more proactive and amending a supplemental travel regulation following PERAC's formal promulgation of its regulation. PERAC Has already issued a travel regulation that binds all boards. So a review of the of the travel regulations and recently, use of credit cards was involved with that travel policy. A board can, can have a credit card for use, for travel, making arrangements, things of that nature because 20 years ago, sometimes you could write checks to people and actually have those kinds of transactions. Today, they

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want to credit card for everything that is being done. So it is important to have a credit card issued. In our audit in Middlesex County PERAC noted, our travel regulations said that our Board credit card could be used for travel purposes. You know, making reservations, hotels, conference registration, and things of that nature. Over the years, we started using it, because many of IT vendors want to take a credit card and we were using that travel credit card. PERAC said you were not authorized by your regulation, so they gave us an audit finding. We immediately amended our travel regulation simply by including one phrase including, but not limited to travel and lodging as long as it is a board approve expense. Then, when we can use the credit card. PERAC accepted that, and that was the end of that audit finding. So, I guess, what the discussion would be with the board is, to what extent they want to establish, either include that language in their travel regulation, or have a separate policy regarding use of credit cards. The question would be whether the Board wants to have a full-blown policy addressing credit cards or whether they want to address the credit card situation within the travel regulations.

Paul A. Lisi, Jr.: I would make a motion to have Sheila work to modify the Berkshire County Retirement Board travel regulations that were approved on 9/10/02 to match the Middlesex County Retirement Board Travel regulations that were amended as of July 1, 2022, then bring back the amended documents to the Board for its June 2022 meeting. At which time, we can also review the credit card use policy and approve those at the same time. Beth Matson: seconded the motion.

**A roll call vote was taken to table. The vote was unanimous.**

*Thomas Gibson left the meeting at 9:15am*

8.) The Board will discuss the process of performance evaluations and staff compensation.

Paul A. Lisi, Jr.: I will make a motion to table item number eight from the May 25, 2022, agenda, until the June 2022 board meeting. Mark Bashara seconded motion

**A roll call vote was taken to table. The vote was unanimous.**

9.) PTG Software update: Training file upload status - Server update from Joel  
Sheila LaBarbera: So, on the PTG front, we are doing really, really well. We have at least three or four units who are actually ready to go live. PTG was not expecting us to be that far ahead. We are hoping to have the live site up for June 2 in Williamstown. There seems to be a race to see who is going to be the first person to upload it. We definitely have Williamstown, Monterey, Richmond and Egremont who are ready to start. We have probably six who are ready to start posting live. As soon as we can get PTG, to get that live site up there, we are going to start moving them to the live site, and they will actually be posting. My plan of processing these through by payroll providers it is kind of out the door. I think what we have decided in the last week is that what we are going to pursue are the towns who are ready to do this. We're having a little bit of trouble with the Harper's and the 2% so, as soon as we can get that straightened out, I think the rest of the Harper's people will go pretty quickly it is actually going very, very well. I am encouraged about participation.

**Noted for the record.**

*Paul Lisi, Jr. left the meeting at 9:30am*

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**Consent Agenda Detail:**

**MINUTES:**

a.) The Board minutes of the meeting held April 20, 2022, to be signed and approved.  
*Minutes provided as an attachment to email*

**INVESTMENTS:**

b.) The Board received from PRIT a statement of performance for March 2022. The PRIT Fund returned 1.71% for the month of March.  
The Board received from PRIT a statement of performance for April 2022. The PRIT Fund returned -4.18% for the month of April.

**BANK STATEMENTS:**

c.) The Board received the bank statements for April 2022 and the budget for May 2022.  
*Cash Books for March and April were sent to Board by email.*

**MONTHLY WARRANTS:**

d.) The Board approved payment vouchers:

04-06-22	\$1,564,579.89
04-07-22	\$5,760.33
05-01-22	\$1,633.99
05-02-22	\$197,094.15
05-03-22	\$112,244.33
05-04-22	\$63858.00
05-05-22	\$20,108.53

**REQUESTS FOR RETIREMENT:**

e.) The Board approved the application for superannuation retirement from Elizabeth Robinson, Lenox, paraprofessional. The retirement will be effective 05/15/22.

The Board approved the application for superannuation retirement from Mary Bienvenue, Lee, paraprofessional. The retirement will be effective 06/13/2022.

The Board approved the application for superannuation retirement from Jane Belanger, Lee, supervisor. The retirement will be effective 06/13/2022.

The Board approved the application for superannuation retirement from Lori Sheehan, CBRSD, paraprofessional. The retirement will be effective 06/16/2022.

The Board approved the application for superannuation retirement from Marian Hassett, BHRSD, paraprofessional. The retirement will be effective 06/16/2022.

The Board approved the application for superannuation retirement from Mary Oleksak, FRRSD, Paraprofessional. The retirement will be effective 06/21/2022.

The Board approved the application for superannuation retirement from Anthony Pugh, CBRSD, custodian. The retirement will be effective 06/30/2022.

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The Board approved the application for superannuation retirement from Theresa Batanglo, CBRSD, Admin Asst. The retirement will be effective 07/05/2022.

The Board approved the application for superannuation retirement from Albert Goodermote, Becket, DPW Foreman. The retirement will be effective 07/08/2022.

The Board approved the application for superannuation retirement from Katherine Ragusa-Hallock, Lee, Sr. Acct Clerk. The retirement will be effective 6/13/22.

The Board approved the application for superannuation retirement from Denise Zuidema, FRRSD, nurse. The retirement will be effective 06/21/2022.

The Board approved the application for superannuation retirement from Janice Derby, Hancock, paraprofessional. The retirement will be effective 06/13/2022.

**MEMBER TRANSFERS OUT OF SYSTEM:**

f.) The Board approved the notice of transfer of the account of George Roberts, a member in Becket to the State Retirement Board. The Berkshire County Retirement Board will accept liability for 11 years and 9 months of creditable service. The amount of the transfer is \$29,777.79.

The Board approved the notice of transfer of the account of Brenda Church, a member in Lenox to Easthampton Retirement Board. The Berkshire County Retirement Board will accept liability for 5 years and 1 month of creditable service. The amount of the transfer is \$70,360.84.

The Board approved the notice of transfer of the account of Robert Healey, a member in CBRSD to State Regional Retirement Board. The Berkshire County Retirement Board will accept liability for 6 months of creditable service. The amount of the transfer is \$1,927.27.

The Board approved the notice of transfer of the account of Elizabeth Barry, a member in Lenox to Teacher's Retirement Board. The Berkshire County Retirement Board will accept liability for 1 month of creditable service. The amount of the transfer is \$1,919.82.

The Board approved the notice of transfer of the account of Diane Stevens, a member in Lanesboro to North Adams Retirement Board. The Berkshire County Retirement Board will accept liability for 7 years and 7 months of creditable service. The amount of the transfer is \$93,108.43.

**REQUEST FOR SERVICE BUYBACK:**

g.) Timothy Kelly, a member in Lee, is eligible to buy back 7 years and 3 months of prior creditable service. If Mr. Kelly pays \$67,138.24 into the annuity savings fund by May 31, 2022, the Board will grant 7 years and 3 months of creditable service.

Lorraine Goodfellow, a member in Lenox is eligible to buy back 2 years of prior creditable service. If Ms. Goodfellow pays \$10,806.72 into the annuity savings fund by June 30, 2022, the Board will grant 2 years of creditable service.



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Linda Vermilyea, a member in BHRSD, is eligible to buy back 4 months of prior creditable service. If Ms. Vermilyea pays \$1,261.33 into the annuity savings fund by June 30, 2022, the Board will grant 4 months of creditable service.

Kendra Rybacki, a member in FRRSD, is eligible to buy back 6 months of prior creditable service. If Ms. Rybacki pays \$2,576.49 into the annuity savings fund by June 30, 2022, the Board will grant 6 months of creditable service.

Pamela Bachli, a member in CBRSD, is eligible to buy back 1 year and 6 months of prior creditable service. If Ms. Bachli pays \$8,526.45 into the annuity savings fund by June 30, 2022, the Board will grant 1 year and 6 months of creditable service.

Vincent Garofoli, a member in Stockbridge, is eligible to buy back 1 year and 7 months of prior creditable service. If Mr. Garofoli pays \$8,740.16 into the annuity savings fund by June 30, 2022, the Board will grant 1 year and 7 months of creditable service.

Tyler Cormier, a member in Otis, is eligible to buy back 4 months of prior creditable service. If Mr. Cormier pays \$734.21 into the annuity savings fund by June 30, 2022, the Board will grant 4 months of creditable service.

Joshua K Tompkins, a member in Clarksburg, is eligible to buy back 1 year and 9 months of military service through Chapter 71 of the Acts of 1996, as amended by Chapter 468 of the Acts of 2002, veteran's buyback. If Mr. Tompkins pays \$6,734.00 into the annuity savings fund the Board will grant 1 year and 9 months of creditable service.

Robert E Ferrara, a member in Florida, is eligible to buy back 4 years of military service through Chapter 71 of the Acts of 1996, as amended by Chapter 468 of the Acts of 2002, veteran's buyback. If Mr. Ferrara pays \$14,976.00 into the annuity savings fund the Board will grant 4 years of creditable service.

The State Retirement Board has requested information regarding liability for prior member R. Scott Sibley, for the period of time from 04/25/1986 until 8/19/1988. The Berkshire County Retirement Board will accept liability for 2 months of service upon proper make up with the State Retirement Board. Berkshire County Retirement Board regulations require buybacks to be pro-rated to 35 hours per week. Berkshire County Retirement Board will accept liability for 2 months of pro-rated service for the period of April 1986 thru August 1988

**REQUESTS FOR REFUNDS:**

h.) The Board approved the applications for refunds from the following members: (Pending approval from Dept. of Revenue- child support division)

Renata Alonge	BHRSD	\$1,635.62 death refund
David Long	BHRSD	\$34,749.43
Noelle Machia	Sheffield	\$440.72
Tori Wadsworth	BHRSD	\$6,142.96
Lauren Sinopoli	BCRHA	\$3,344.19
Kellie Plant	CBRS	\$8,375.41

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Denise Pegorari	BHRSD	\$5,596.88
Haley Pecor	Clarksburg	\$4,673.11
Jennifer James	Williamstown	\$5,986.70
Misty Cooper	Clarksburg	\$681.67
Jennifer Coscia	Hinsdale	\$1,401.14
Diane Netzer	BHRSD	\$14,499.28
Alexander Pizzonia	Lee	\$11,862.69
Dawn Lemon	Sandisfield	\$2,576.22
Shaun McHugh	Gt Barrington	\$14,494.24
<b>Incomplete buyback return of Deductions:</b>		
Denise Zuidema	FRRSD	\$300.00

**INJURY REPORTS:**

i.) There were no injuries reported in May

**NEW MEMBER APPLICATIONS:**

j.) The Board approved for membership in the Berkshire County Retirement System the following members:

7450	Ian Curtis	Hinsdale	4/4/2022	Police Officer	4
7451	Erin Sakowski	CBRSD	4/14/2022	Para	1
7452	Benjamin Gelb	Lanesborough	3/30/2022	Treasurer	1
7453	Maureen Jarvis	Lenox (School)	1/31/2022	Para	1
7454	Chris Fortin	MGRSD	3/8/2022	Custodian	1
7455	Jody Robins	MGRSD	3/16/2022	Cook	1
7456	Jennifer Gagnon	Lee (Town)	4/25/2022	Treasurer/Collector/Clerk	1
7457	Amanda Terzigni	Lenox (School)	4/4/2022	Para	1
7458	John Palaszynski	MGRSD	4/5/2022	Custodian	1
7459	Suzanne Powell	CBRSD	4/28/2022	Para	1
7460	Katie Lemanski	Lanesborough	5/2/2022	Accountant	1
7461	Courtney Caron	MGRSD	3/22/2022	Para	1
7462	Jennifer Wadman	CBRSD	5/26/2022	Para	1
7463	Hunter Connelly	Dalton	5/2/2022	Laborer	1
7464	Jennifer Catolane	Lee (Town)	5/9/2022	Accountant	1
7465	Sonalben Vyas	MGRSD	5/11/2022	Para	1
7466	Brandon MacNeill	Dalton Fire	5/23/2022	Firefighter	4

**RETIREMENT ALLOWANCE APPROVALS:**

k.) The Board received approval from PERAC to grant a retirement allowance to Keith Lepicier, Williamstown, as of 03/16/2022. Annual pension amount is \$24,693.12.

**3(8)c REIMBURSEMENTS:**

l.) There are no 3(8)c reimbursements for the month of May.

**PERAC CORRESPONDENCE:**

m.) The Board received from PERAC the following memorandums:

#12/2022 Forfeiture of retirement Allowance for Dereliction of Duty by members

Note: copies of memorandums and letters given to each Board member

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**TRAVEL & EDUCATION APPROVALS:**

n.) The Board approved the travel expense for Sheila LaBarbera to attend the PRIM Investment Advisory Board Committee Meeting Thursday June 2, 2022, 1pm in Boston.

**MISCELLANEOUS CORRESPONDENCE:**

o.) MIIA Letter regarding changes in coverages and costs for Cyber Liability, Law Enforcement Liability and Umbrella Liability

Mark Bashara: Made a motion to approve the consent agenda. Beth Matson: seconded.

**A roll call vote was taken to approve the Consent agenda as presented, and the vote was unanimous to approve consent agenda.**

The next regular board meeting is scheduled for Wednesday, June 29, 2022 at 9:00am.

A motion was made by Mark Bashara to adjourn the meeting at 9:54am, Karen Williams, second.

**A roll call vote was taken, and the vote was unanimous.**

RESPECTFULLY SUBMITTED:

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Sheila LaBarbera, Executive Director

APPROVED BY:

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Michael Ovitt, Chairman

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Mark Bashara, Elected Member

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Karen Williams, Elected Member

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Paul A. Lisi, Jr., Advisory Council Member

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Beth Matson, 5<sup>th</sup> Member Appointed