

Berkshire County Retirement Board Meeting
April 26, 2023

The meeting of the Berkshire County Retirement Board was called to order at 9:00A.M. in the Berkshire County Retirement Office, located at 29 Dunham Mall, Pittsfield, MA. Present at the meeting were Michael Ovitt, Chairman, Karen Williams, Elected Member and Sue Funk, Advisory Board member. Beth Matson Appointed member participated remotely. Mark Bashara, Elected Member was absent.

PUBLIC COMMENT:

- 1.) Members of the public have the opportunity to address the Retirement Board.

NEW BUSINESS:

- 2.) **Legal Update:** There was no legal update for April.

- 3.) **The Board is asked to review the methodology of annual assessments**

The worksheet prepared by PERAC actuary from 2013 was distributed to the Board for review. The spreadsheet provided an example of what the assessment changes might be for the member units. The unit names did not print on the spreadsheet but they are listed alphabetically a new copy with all of the unit names will be distributed to the Board for the May meeting.

Michael Ovitt requested that we ask PERAC for the preferred language for a motion, noting the board may want to phase in the changes over a period of two years.

Michael Ovitt: when should we vote on this?

Sheila LaBarbera: John Boorack requested that it should be voted on sooner rather than later as it will take a lot of time to gather the data and make the changes.

Michael Ovitt: The elements that effect this Group 4, if I knew the town, I could probably tell why certain things are like that. Has the disability had any breakdowns for that?

Beth: Do you have an idea of how many disabilities we have?

Sheila LaBarbera: we have about 40. This worksheet is for discussion we will no longer be able to estimate the assessment because it will now include all aspects of a unit's usage of the retirement system to calculate the assessment.

Michael Ovitt: Are we prepared to make a decision on this?

Karen Williams: I just feel like it is a major decision and we should have all Board members.

Beth Matson: if we voted next month, that would give you about a year. Is that within the town's budget cycle for next year?

Michael Ovitt: Gives six months. So, FY 25 assessment is done, right?

Karen Williams: And then we just have to decide if we do it all at once or phase into it.

Michael Ovitt: What are those options? One year, two years, three years?

Sheila LaBarbera: well its one-year or two years and the third year would be full. It would be the first year two-thirds salary, one-third actuary, then the next year, it would be one third of salary two thirds of actuary and then the third year would be the actuary. I will ask John Boorack for the language of the motion and you want to approve this with a two-year phase-in and bring it back for May.

Noted the record, no vote taken.

4.) The Board is asked to consider the implementation of the insurance module from PTG Michael Ovitt: The Board is asked to consider the implementation of the insurance module from PTG.

Participating remotely were Anna Osborn and Rachel Vadnais, Williamstown, Donna Toomey, Lee, Brenda Marra, Lenox, Dawn Fahey, Dalton.

Sheila LaBarbera: So last month, you asked for a kind of a quick review of some pros and cons of the insurance portal.

Pros: saves time for the retirement staff and the treasurers, the treasurers have asked for this option. Responsibility returns to the treasurers, as we have no ability to balance to billing. Cost effective about \$185 per unit for annual cost of \$8500. Same features as MTRS so many treasurers are used to the convenience of the insurance portal. We are still able to make manual changes 3 counties already using portal for many years no issues.

Cons: Time for training each treasurer to use portal, still have to post and balance our pension payroll, set dates for running payroll so treasurers are aware of cut off dates for processing the changes. If you have insurance changes that you want to make for the month of May, you have to get those changes up so that we can post them before say May 21 because on the 25th, I am going to run payroll.

Michael Ovitt: I would just like to acknowledge Donna, Beth, Brenda and Dawn. Do you have any specific questions or comments regarding the insurance module?

Sheila LaBarbera: Donna is ready so we will start there. I appreciate you being here today. Thank you.

Donna Toomey: I am fully in support of this. We use it for Mass Teachers, and it really mainstreams the process and gives treasurers the control to go in and change it when we need it. Not that Sheila does not do that, but sometimes I do not know if I forget or if I have to follow up with her. This way, I can just go into the system and look to make sure I have done it and I know when it is going to start. I think it would be a great addition to mainstream the process. I wanted to just say that I am in support of this and I hope we go this way. Thank you.

Michael Ovitt: Just to clarify, we change insurance rates once a year, right.

Sheila LaBarbera: No, twice a year.

Donna Toomey: Senior plans are on the calendar year and the other plans are on a FY.

Michael Ovitt: Then the other changes would be when somebody retires and goes from active to retire.

Sheila LaBarbera: Open enrollment or if a spouse dies.

Karen Williams: Donna, I am just curious. How many retirees do you have in Lee?

Donna Toomey: I have over 100. Maybe 140? You know, you have people that you have to change when they, obviously, if they have early retirees, changeover to Senior Plan. That happens frequently where I have to go in and change somebody with Mass Teachers, you can set it up so that it will start, take the deductions out one month in advance. I could go in two months early and set this up. You can also set it up so it is retroactive. If you have missed it, it will do the catch up.

Sheila LaBarbera: I did ask PTG what they said is that most of the features that are available with MTRS are available with theirs because they modeled their insurance program after MTRS. The only difference is we answer the phone, if you have any trouble we will help.

Michael Ovitt: Is that Anna and Rachel?

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Anna Osborn & Rachel Vadnais: I do not really have a lot to add to what Donna said. We have been doing it for Mass Teachers' retirement for a long time. The re-bill feature is wonderful because it saves us from having to issue refunds, et cetera. We do not have to bother Sheila with paperwork that really belongs with the employer, not within the Berkshire County Retirement. That is kind of it and I just want a quick thank you to Sheila, Jill, and Brian, for bringing us up to modern times here. For the longest time, everything was paper, it was painful, and I think these changes are just kind of making use of technology that we have been using with Mass Teachers Retirement for a long time.

Michael Ovitt: Okay, thank you.

Sheila LaBarbera: just a quick note, there is Berkshire Health Group Premium holiday that is coming up. Which means that all these treasures are printing vendor checks for like \$6.50 for dental it gets to be expensive on their end, check stock, stamps, and trying to balance a checkbook, you probably still have some outstanding checks from last year's premium holiday. I think what Brenda brought up was a good point, when they have a holiday they can do it anytime during the year. If this is not set up in time to do it in June, if it is set up in September or October; she could do a Premium holiday then. She's willing to wait for that period of time. It saves them so much time and grief.

Beth: I would like to ask a question to the treasurers is out there. What is the drawback? I know that you had some pros to this, but what are the drawbacks of having Sheila continue to do the insurance? Does it affect your job to have her do it?

Anna Osborn & Rachel Vadnais: It has just been very valuable.

Sheila LaBarbera: Mostly in the back and forth Beth. Some of the treasurers send e-mails and they're very concise and complete and exact, but I have other treasures that work Monday night, from 7 to 9 PM and I never get a chance to talk to them and when they send an email and I can't figure out what they want me to do, the retiree is the one who is affected. The drawback of it is just that it's time consuming. We used to do insurance for maybe a third of the member units, but now we do not do insurance for closer to two-thirds and they have different plans, different rates. It is really just getting too much to manage.

Beth: How long does it take you, Sheila, to make the insurance adjustments?

Sheila LaBarbera: I work on it, usually for the entire month of June. I have to go in and manually remove everything. That took about three months of payroll to do that. That is really when we decided that I cannot do the premium holidays anymore. I do not balance their insurance deductions; I just balance my payroll so I do not have any idea when someone is not at the right rate or if they are on the right plan.

Michael Ovitt: So, there is no reconciliation?

Sheila LaBarbera: They get the deduction report and the ACH.

Karen Williams: There would not be an issue for treasurers putting the zero in there?

Donna Toomey: For Mass Teachers, you can go in and end the deduction for a month or two. There is a start date and an end date. That is what I do, I do not delete it, and it just adds the dates.

Beth Matson: No, it is not the same software. However, I do insurance holidays here, all of the Retirement Boards have to deal with that, and I have never had a problem with putting the zero dollar amount in even if it were just a penny, I don't know how that would be a big problem either.

Michael Ovitt: Okay. Anyone else that's able to weigh in?

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Anna Osborn & Rachel Vadnais: Yeah, I was just going to say that Beth was asking about it, the process is very tedious now, we are making copies of things, we are scanning them, and we are e-mailing them. We are used to Mass Teachers Retirement where if you want to make a change, you just go into the system and make a change. Sheila is right, the reconciliation process would be a lot easier. It's pretty tedious now. We do it monthly, so we are on top of it. It would be much easier if we could make those changes in real-time.

Michael Ovitt: Ok, and to clarify, the Mass Teachers Program is different from the PTG program?

Sheila LaBarbera: Well, it is not in the same program. PTG has said that they modeled their program after MTRS. So, most of the features that they have in MTRS they should have with this.

Michael Ovitt: Plymouth and Norfolk are the two that are using it?

Sheila LaBarbera: Plymouth has been using it for a number of years and those larger counties have the same problem I did. We only used to do insurance deductions for the County; we never did them for the towns. So as we upgraded pension systems, we were able to make some changes and were able to get some codes in there so we could do separate checks. It really has grown into something that we never thought would be this big. I have over 900 retirees; each unit probably has a half dozen deduction codes. Just going through those rate sheets and making sure the code for that is correct, is time-consuming in itself. Beth, you have just a town and a housing authority? Your retirees all have the same codes, and the same rates and the breakdown is all the same that's one unit.

Michael Ovitt: For the most part, the contribution rates are set, and you just need to plug in the new premium that is generally available by February 1? I am trying to get a full understanding of it. I am glad to hear from Donna, Rachel, Brenda and Dawn, if you can hear us. We do like to communicate and stay in touch with our needs and balance it with the cost and effectiveness of it.

Karen Williams: I asked Donna how many retirees there are because I think that is important too. These are some of the bigger units. For me, I only have five retirees in Stockbridge. It is not that big of a deal for me. When you are dealing with 140 or maybe more changes it is.

Sue Funk: Will this module do more than insurance? We talked about being able to upload and pay from this site. I was wondering where that was.

Sheila LaBarbera: I know everybody wants that. They want to be able to send the money at the same time. No, not yet. Well, the portal is still in demo or creation stage. There is supposed to be a portal for uploading all of that information and it is not available yet.

Michael Ovitt: As part of this, I would like to see a demo of it or something? Are they building this program for us?

Sheila LaBarbera: No, it is already built. Norfolk and Plymouth are already using it.

Sue Funk: Remind me how much this program is?

Sheila LaBarbera: I think it was like \$8,500 a year. It is based on the number of retirees that you have. We have not really gotten that far yet there may be some room to negotiate it.

Michael Ovitt: So, it says \$8,500 for 45 units.

Sheila LaBarbera: Right, that is what I calculated. If it is less, then it would be even less.

Michael Ovitt: Ok. So, have you seen this in action?

Sheila LaBarbera: No, I have only spoken at great length with girls from Plymouth regarding their use, and they are similar to us because they have some large units and some small units.

Michael Ovitt: What is the implementation process time wise?

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Sheila LaBarbera: Well, if you decide that you want to vote on it and approve it, then we will get the engagement letter from PTG and I think they will get started on it right away.

Michael Ovitt: When will we start using it? Next year?

Sheila LaBarbera: No. At the beginning of the year, I had hoped that we would have it for the changes, for this fiscal year.

Michael Ovitt: June is coming up. It is not going to be ready for June.

Sheila LaBarbera: Right. Like Brenda suggested, if we buy it now and they install it and get the training in, and she can use it in October, she would just do her premium holidays in October. She just has to do them in a fiscal year. It doesn't have to be exactly on June 30th.

Sue Funk: We never did ours in June or July. We always waited because the guys would always get two checks. One would be for a couple days, and one would be for other days.

Sheila LaBarbera: Right and dental is the problem because everybody has dental. Even if they do not have health insurance, they have dental insurance. So when you are doing the premiums, and dentals – are they up again for premiums on dental?

Karen Williams: You have heard that there is going to be a holiday?

Sheila LaBarbera: I have been told that there was a holiday.

Karen Williams: There was not anything yesterday. Someone was asking me, and I said I had not heard anything yet. Marie does the insurance in West Stockbridge, but I am on the list to get the emails just so we know what is going on. I have not seen anything. Sometimes they do not include dental.

Michael Ovitt: So PTG is developing this. How are they developing this for us? Are they developing this any differently than what they already have with Plymouth?

Sheila LaBarbera: I do not think so. I think it is just I think it is the module that they already have. I think it is going to be similar to the deduction-posting program. You have a core deduction posting. I do not think that we have to do anything different from what they offer to us. I believe that PTG will be at MACRS in June I can ask them if they have a demo.

Michael Ovitt: Okay, if any of our board members have any specific questions, they can bring them up and we can get some answers.

Karen Williams: Sorry, I am going to this thing where someone takes it out in October or September, how would they know if there was a premium holiday?

Sheila LaBarbera: You are asking me something that I do not have the answer to. I do not do the billing, so I have no idea how they do it.

Sue Funk: When you are withdrawing in June, it is for your July rates and premiums, so you are not in that fiscal year.

Michael Ovitt: Okay, so we will take that under advisement and will move on.

Sheila LaBarbera: What do you want me to do? Do you want me to leave it on the agenda? We had treasures here today and I would like to follow up with them about our plan. What is our plan?

Michael Ovitt: I do not know if we are ready to act on it.

Sue Funk: Your suggestion was nice to see if they have a demo out.

Karen Williams: For something like this, we should have the full board here and Mark is not here.

Michael Ovitt: I have a little bit better understanding, but I may have some other questions and we can bring them up at the next meeting.

Beth Matson: Or we could table it until July after the conference.

Sheila LaBarbera: Our June meeting is after the conference. Beth, do you want to make a motion to table it until June?

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Beth Matson: I will make a motion to table the upgraded of PTG until the June meeting.
Karen Williams: Second.

A roll call vote was taken to table the request for implementation. The vote was unanimous.

The treasurers all left the meeting at 9:27am

5.) Directors update: PTG - seminars

Sheila LaBarbera: So I want to start with some really good news and I absolutely have to thank Brian and Jill. Brian, in particular, we are at 100% for the deduction uploads. He has made it happen. We were at 100% about three weeks ago, they are all posting remotely. We will now look at a regular deduction code audit to make sure that the Treasurers are using the correct deduction codes for pensionable and non-pensionable wages. It does help that we are now able to focus on the individual members that we know the deductions are not correct. We can actually utilize our time much more efficiently by focusing only on those that are not correct rather than having to sort through to find errors. It is still in the education and learning phase but the treasures are getting much better and we are getting feedback, in a way, that is documented, and we know what errors need to be corrected.

Michael Ovitt: Then they are attaching it and sending it through the portal?

Sheila LaBarbera: Yes, the only thing that we are asking for now is that they are going to provide us with a summary of their work and Brian can always adjust to the report before it is actually posted. Thank you to Brian for a great job because that was huge.

Karen Williams: The monthly report that is sent in is being checked?

Brian: Yes, so if there were any issues, I would check that.

Sheila LaBarbera: We have two seminars scheduled for May, so we are going to be going to Egremont and Alford and then we are going to go to Williamstown. Egremont and Alford are combined. I am going to see the Superintendents tomorrow morning. We are trying to get out to all of the units, there has been a lot of turnover and people are anxious to see us and see what they have signed up for.

Karen Williams: I would like you to come when you are in Stockbridge or Richmond.

Sheila LaBarbera: The other item that I have is that you had asked for the legal expense breakdown for 2022. We went through all of the billing, and I think the concern was that it was just for PERAC memos and you can see that we spent \$2,250 in legal fees. We are only being charged for one attorney when both are attending the meetings. You can see that I have the time listed for when we go into executive session. I have noted the times, and I can tell you how much time was actually spent in executive session. So you can see that for most of these meetings last year, the legal updates were not just for PERAC memos, they were for other reasons. We had six disabilities last year. There were executive session hearings for those, the settlements too. I think this gives a good idea that he is not just here reading PERAC Memos to you.

Michael Ovitt: Is the rate on here?

Sheila LaBarbera: It is \$250 an hour.

Beth Matson: Did you attach that? I do not see it.

Sheila LaBarbera: I can e-mail it to you. I am sorry I thought I did attach it. We spent enough time working on it; I want you to get it.

Michael Ovitt: Okay, we will look that over.

Sheila LaBarbera: If you have any questions, just let me know. You can start to see the pattern again. He did not attend in February of this year because there were no legal updates. He did not attend this month because there were no legal updates. PERAC meeting was a

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half an hour this month, so he said there were no legal updates from PERAC. I do have two items outstanding one is an issue of credible service regarding a lump sum payout and the Bartini case, which is paper only with DALA review. I just wanted to make sure that everyone here knows that in June, Francesco Daniele, Client Services Representative will be here to present the PRIT annual review and I know that Mark had some issues with ESG Investing. Francesco Daniele will address that issue in its entirety.

6.) Consent Agenda Detail:

MINUTES:

a.) The Board minutes of the regular meeting held March 29, 2023, were signed and approved.

Minutes provided as an attachment to email

INVESTMENTS:

b.) The Board received from PRIT a statement of performance for March 2023. The PRIT Fund returned 1.22% for the month of March.

BANK STATEMENTS:

c.) The Board received the bank statements for March 2023 and the budget for April 2023. *Cash Books for March were sent to Board by email.*

MONTHLY WARRANTS:

d.) The Board approved payment vouchers:

04-01-23	\$52,584.23
04-02-23	\$86,755.12
04-03-23	\$19,198.64
04-04-23	\$37,633.52
04-05-23	\$1,646,943.54

REQUESTS FOR RETIREMENT:

e.) The Board approved the application for superannuation retirement from Amy Butterworth, W. Stockbridge, Assessor. The retirement will be effective 3/24/2023.

The Board approved the application for superannuation retirement from Diane Sturtevant, Hinsdale, Treasurer. The retirement will be effective 3/31/2023.

The Board approved the application for superannuation retirement from Matthew Virginia, Becket, Police. The retirement will be effective 6/24/2023.

The Board approved the application for superannuation retirement from Frances Mirante, CBRSD, Paraprofessional. The retirement will be effective 6/30/2023.

The Board approved the application for superannuation retirement from Maureen Seward, BHRSD, Paraprofessional. The retirement will be effective 6/22/2023.

The Board approved the application for superannuation retirement from Josefina Clay, SBRSD, Paraprofessional. The retirement will be effective 6/22/2023.

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The Board approved the application for superannuation retirement from Donna Toomey, Lee, Treasurer. The retirement will be effective 6/2/2023.

The Board approved the application for superannuation retirement from Thomas Kelly, BHRSD, Program Co-ord. The retirement will be effective 2/24/2023.

MEMBER TRANSFERS OUT OF SYSTEM:

f.) The Board approved the notice of transfer of the account of Michelle Alexander, a member in MGRSD, to the North Adams Retirement Board. The Berkshire County Retirement Board will accept 7 months of creditable service. The amount of the transfer is \$1,701.47.

The Board approved the notice of transfer of the account of Meghan Blauvelt, a member in BCRHA, to the State Retirement Board. The Berkshire County Retirement Board will accept 5 years of creditable service. The amount of the transfer is \$21,544.21.

The Board approved the notice of transfer of the account of Michelle Curley, a member in CBRSD, to the North Adams Retirement Board. The Berkshire County Retirement Board will accept 6 months of creditable service. The amount of the transfer is \$1,286.87.

The Board approved the notice of transfer of the account of Ian Curtis, a member in Hinsdale, to the Hampden County Regional Retirement Board. The Berkshire County Retirement Board will accept 8 months of creditable service. The amount of the transfer is \$3,658.62.

The Board approved the notice of transfer of the account of Amy Lane-Carmody, a member in Lanesborough, to the Worcester Regional Retirement Board. The Berkshire County Retirement Board will accept 4 years and 10 months of creditable service. The amount of the transfer is \$58,563.95.

REQUEST FOR SERVICE BUYBACK:

g.) Mark Brouillette, a member in Becket, is eligible to buy back 6 months of prior creditable service. If Mr. Brouillette pays \$2,150.93 into the annuity savings fund by May 31, 2023, the board will grant 6 months of creditable service.

Matthew Nazor, a member in Gt. Barrington, is eligible to buy back 4 years of military service through Chapter 71 of the Acts of 1996, as amended by Chapter 468 of the Acts of 2002, veteran's buyback. If Mr. Nazor pays \$20,768.80 into the annuity savings fund the Board will grant 4 years of creditable service.

Eric Munson, a member in Sheffield, is eligible to buy back 1 year and 6 months of prior creditable service. If Mr. Munson pays \$22,557.73 into the annuity savings fund by May 31, 2023, the board will grant 1 year and 6 months of creditable service.

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Katherine Couch, a member in Gt. Barrington, is eligible to buy back 8 months of prior creditable service. If Ms. Couch pays \$2,259.33 into the annuity savings fund by May 31, 2023, the board will grant 8 months of creditable service.

Robert Menicocci, a member in Williamstown, is eligible to buy back 12 years and 5 months of prior creditable service with the State Retirement System. If Mr. Menicocci pays \$230,075.20 into the annuity savings fund by May 31, 2023, the board will grant 12 years and 5 months of creditable service with liability to the State Retirement System.

Robert Menicocci, a member in Williamstown, is eligible to buy back 1 year and 8 months of prior creditable service with the State Retirement System. If Mr. Menicocci pays \$42,198.49 into the annuity savings fund by May 31, 2023, the board will grant 1 year and 8 months of creditable service with liability to the State Retirement System.

REQUESTS FOR REFUNDS:

h.) The Board approved the applications for refunds from the following members: (Pending approval from Dept. of Revenue- child support division)

Erica Pecor	Clarksburg	\$411.65 Partial
Carol Deets	Lenox	\$1,513.29 Partial
Keith Kulak	Richmond	\$1,548.85
MaryJo-Ann Rosa	Lee	\$915.67
Robert MacDonald	Williamstown	\$39,981.79
Christian Cottrell	BCRHA	\$6,804.94
Samantha Hillard	MGRSD	\$2,586.61

INJURY REPORTS:

i.) There were no injuries reported in the month of April.

NEW MEMBER APPLICATIONS:

j.) The Board approved for membership in the Berkshire County Retirement System the following members:

7681	Ryan McCucker	Lee (Town)	3/13/2023	Water Dist Officer	1
7682	Taggart Roosa	Dalton	3/13/2023	Police Officer	1
7683	Lee Nunez	Dalton	4/3/2023	Assesor's Clerk	1
7684	Tanya Harris	CBRS	3/27/2023	Paraprofessional	1
7685	Danyelle Guilmette	Lee (Town)	4/10/2023	Trea/Collector Clerk	1
7686	Matthew Nazor	Gt.Barrington	3/27/2023	Laborer	1
7687	Lawrence Kowalczyk	Hinsdale	2/22/2023	DPW Laborer	1
7688	Carter King	Williamstown	4/24/2023	Dispatcher	1
7687	Lauren Nelson	Monterey	1/1/2023	Police Officer	4
7688	Jack Donovan	Monterey	4/10/2023	Highway Dept.	1
7689	Aubrey Swanson	Lenox	2/6/2023	Kitchen Helper	1

RETIREMENT ALLOWANCE APPROVALS:

k.) The Board received approval from PERAC to grant a retirement allowance to Amy Butterworth, West Stockbridge, as of 3/24/2023. Annual pension amount is \$3,952.08.

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The Board received approval from PERAC to grant a retirement allowance to Carol Deets, Lenox, as of 1/02/2023. Annual pension amount is \$5,628.96.

The Board received approval from PERAC to grant a retirement allowance to Barbara Heaphy, Lenox Housing, as of 1/31/2023. Annual pension amount is \$22,383.72.

The Board received approval from PERAC to grant a retirement allowance to Christopher Lemoine, Williamstown, as of 3/10/2023. Annual pension amount is \$45,182.16.

The Board received approval from PERAC to grant a retirement allowance to Thomas Kelly, BHRSD, as of 2/24/2023. Annual pension amount is \$12,618.00.

The Board received approval from PERAC to grant a retirement allowance to Diane Sturtevant, Hinsdale, as of 3/31/2023. Annual pension amount is \$9,227.40.

3(8)c REIMBURSEMENTS:

l.) The Board received a letter from PERAC ordering the Hampshire County Regional Retirement Board through the provisions of MGL Sec 3(8)(c) to reimburse the Berkshire County Retirement Board \$1,145.92 a year toward the retirement allowance of Diane Sturtevant.

PERAC CORRESPONDENCE:

m.) The Board received from PERAC the following memorandums:

#11/ 2023 Extension of Open meeting law

#12/ 2023 Forfeiture of retirement allowances for dereliction of duty

Note: copies of memorandums and letters given to each Board member

TRAVEL & EDUCATION APPROVALS:

n.) The Board approved the travel expense for staff to provide retirement seminars to Alford and Egremont on May 17, 2023 and Williamstown on May 4, 2023.

MISCELLANEOUS CORRESPONDENCE:

o.) PRIM – Francesco Daniele Client services PRIM, will present the annual investment review on June 28, 2023 at 9:30am. He will present in person.

The next regular board meeting is scheduled for Wednesday, May 31, 2023 at 9:00am.

Karen Williams: I will make a motion to accept the consent agenda as presented. Sue Funk: I will second.

A roll call vote was taken to approve the consent agenda presented. The vote was unanimous.

A motion was made by Karen Williams to adjourn the meeting at 9:59am, Sue Funk: second.
A roll call vote was taken to adjourn, the vote was unanimous.

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RESPECTFULLY SUBMITTED:

Sheila LaBarbera, Executive Director

APPROVED BY:

Michael Ovitt, Chairman

Mark Bashara, Elected Member

Karen Williams, Elected Member

Sue Funk, Advisory Council Member

Beth Matson, 5th Member Appointed