

Berkshire County Retirement Board Meeting
July 29, 2020

The meeting of the Berkshire County Retirement Board was called to order at 9:00 A.M. in the Retirement Office, located at 29 Dunham Mall, Pittsfield, MA. Present at the meeting were, Michael Ovitt, Chairman, Karen Williams, Elected Member, Paul A. Lisi, Jr., Advisory Board Member. Gerald Doyle, Jr., Appointed Member and Mark Bashara, Elected Member, were absent. The meeting was conducted remotely by telephone with roll call votes, a roll call vote was taken to open the meeting Unanimous.

PUBLIC COMMENT:

Members of the public have an opportunity to address the Retirement Board.

MINUTES:

1.) The Board minutes of the meeting held June 24, 2020, to be signed and approved.
Roll Call Vote unanimous approved the minutes.

NEW BUSINESS:

2.) There is no new business for the Board in the month of July.

INVESTMENTS:

3.) The Board received from PRIT a statement of performance for June 2020. The PRIT Fund returned 0.33% for the month of June.

Roll Call Vote unanimous to note the record.

BANK STATEMENTS:

4.) The Board is in receipt of the bank statements for June 2020. The Board is also in receipt of the budget for July 2020.

Note: copies of cashbooks for June 2020 were emailed to each Board member prior to the meeting.

Roll Call Vote unanimous to note the record.

MONTHLY WARRANTS:

5.) The Board approved payment vouchers:

06-05-20	\$1,427,383.95
06-06-20	\$449.32
07-01-20	\$10,249.09
07-02-20	\$25,999.15
07-03-20	\$21,501.33
07-04-20	\$1,380,309.32

Roll Call Vote unanimous approved payments as presented.

REQUESTS FOR RETIREMENT:

6.) The Board is asked to approve the application for superannuation retirement from Mark Stannard, Gt Barrington, police officer. The retirement will be effective 6/19/2020.

The Board is asked to approve the application for superannuation retirement from Albert Saldarini, Lenox, Lenox Schools. The retirement will be effective 07/21/2020.

The Board is asked to approve the application for superannuation retirement from Kenneth Walto, Dalton, Town Mgr. The retirement will be effective 08/13/2020.

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The Board is asked to approve the application for superannuation retirement from Melissa McGovern, Clarksburg, Treasurer. The retirement will be effective 09/28/2020.

The Board is asked to approve the request from Angelina Dubourg for the continuation of the 12B benefit for Isaac Dubourg. Isaac Dubourg is mentally or physically incapable of substantial employment. Isaac Dubourg was incapacitated from earning on the date of his father's death in 2008, and meets the legal requirements under section 12B.

Roll Call Vote unanimous approved retirement applications.

REQUEST FOR SERVICE BUYBACK:

7.) Melissa Joyce, a member in Sheffield, is eligible to buy back 4 months of prior creditable service. If Ms. Joyce pays \$1,018.67 into the annuity savings fund by August 31, 2020, the Board will grant 4 months of creditable service.

Brian Schultz, a member in Lee, is eligible to buy back 3 months of prior creditable service. If Mr. Schultz pays \$940.62 into the annuity savings fund by August 31, 2020, the Board will grant 3 months of creditable service.

Roll Call Vote unanimous approved service buyback.

MEMBER TRANSFERS OUT OF SYSTEM:

8.) There are no requests for service transfers in the month of July.

REQUESTS FOR REFUNDS:

9.) The Board approved the applications for refunds from the following members: (Pending approval from Dept. of Revenue- child support division)

Bryan Carlino	Lee	\$2328.18
Tina Drake	Lee	\$6623.33

Roll Call Vote unanimous approved refunds as presented.

INJURY REPORTS:

10.) There were no injuries reported in the month of July.

NEW MEMBER APPLICATIONS:

11.) The Board is asked to approve for membership in the Berkshire County Retirement System the following members:

5028	MICHELLE M LOUBERT	LENOX	7/13/2020	ADMIN ASST	1
7099	BRUCE W CULLETT	PERU	6/1/2020	POLICE SGT	4
7100	NOELLE MACHIA	SHEFFIELD	6/22/2020	CLERICAL	1

Roll Call Vote unanimous approved new members as presented.

RETIREMENT ALLOWANCE APPROVALS:

12.) The Board received approval from PERAC to grant a retirement allowance to Michael McClay, Dalton, as of 09/12/2019. Annual pension amount is \$14,777.16.

The Board received approval from PERAC to grant a retirement allowance to Susan Baker, Lee, as of 02/10/2020. Annual pension amount is \$33,719.76.

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The Board received approval from PERAC to grant a retirement allowance to Jason Hoellerich, Cheshire, as of 02/14/2020. Annual pension amount is \$10,090.20.

The Board received approval from PERAC to grant a retirement allowance to Richard Crittendon, Monterey, as of 02/24/2020. Annual pension amount is \$19,026.36.

The Board received approval from PERAC to grant a retirement allowance to James Roche, Lenox, as of 02/26/2020. Annual pension amount is \$12,878.88.

The Board received approval from PERAC to grant a retirement allowance to Brenda Clairmont, Savoy, as of 03/15/2020. Annual pension amount is \$9,172.08.

The Board received approval from PERAC to grant a retirement allowance to Timothy Kaiser, Williamstown, as of 04/12/2020. Annual pension amount is \$72,934.92.

The Board received approval from PERAC to grant a retirement allowance to Brett Ferrusi, SBRSD, as of 06/28/2020. Annual pension amount is \$7,463.88.

Roll Call Vote unanimous to note the record.

3(8)c REIMBURSEMENTS:

13.) There are no 3(8)(c) reimbursements for July.

PERAC CORRESPONDENCE:

14.) The Board received from PERAC the following memorandums:

#23/2020	Tobacco Company List
#24/2020	Prosper Security Update
#25/2020	Mandatory Retirement Board Training 3 rd Qtr.
#26/2020	Reinstatement to Service MGL Ch. 32 sec 105

Note: copies of memorandums and letters given to each Board member

TRAVEL & EDUCATION APPROVALS:

15.) There were no travel requests for the month of July.

MISCELLANEOUS CORRESPONDENCE:

- a.) PERAC Pension News July 2020
- b.) Email from Town of Cheshire taking advantage of the interest waiver for July 2020 Assessment.
- c.) Notice from PTG offering ESS Portal and Electronic Document Storage modules with fee deferrals until 2021.

Paul Lisi Jr. inquired about the office opening for appointments only? We responded that it was going slow but over all working well, however wearing masks seemed to a problem for some members.

Paul Lisi Jr made a motion requiring the mandatory wearing of a mask for service, staff must also ask the recommended CDC questions and keep a contact log. Second by Karen Williams.

Roll Call Vote to approve mandatory masks Unanimous.

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The next regular board meeting is scheduled for Wednesday, August 26, 2020 at 9:00am.

Roll Call Vote to adjourn at 10:00 am.

RESPECTFULLY SUBMITTED:



Sheila LaBarbera, Executive Director

APPROVED BY:

Michael Ovitt, Chairman

Mark Bashara, Elected Member

Karen Williams, Elected Member

Paul A. Lisi, Jr., Advisory Council Member

Gerald Doyle, Jr., Appointed Member